

# CHẾ KIM NGÂN

TESTER

## PERSONAL PROFILE

After nearly 1 year as IT BA. I am going to change job from BA to tester. My short term goal is QC. I am looking for a company to work for a long time and develop myself. From there, I can contribute to the company's value.

## WORK EXPERIENCE

### IT Business Analyst Fresher

**Xelex Group** | May 2022 - January 2023

- Communicate multiple internal teams (BOD, sales, product) to understand and gather the requirements.
- Designing UXUI.
- Support the development team in project planning, solution testing and user training.
- Construct workflow charts and diagrams; writing SRS.
- Writing user manual.

## PROJECT

### 1) Project name: Customer Service Center

Create a mobile app to record the consumption index of each service in the apartments of projects in Phu My Hung. Create a web app to Manage bills, invoices, receipts

#### Tasks I got:

- Elicit customer requirements.
- Analyze and draw business processes with draw.io.
- Write Software Requirement Specification (SRS).
- Prototypes with Figma.
- Testing
- write user manual.

### 2) Project name: Truong Phat Logistics

ERP software unifies all data of Truong Phat departments

#### Tasks I got:

- Workflow sale, warehouse process
- Prototype with Figma.
- Testing.
- Organize UAT meeting with customers
- Project implementation.

## EDUCATION

### Ho Chi Minh University of Banking

**Management Information Systems** | Oct 2019 - March 2023

Some related subjects: Programming facility, quality assurance & software testing, Information systems audit & control, project management, database management system, system analysis and design.



## CONTACT ME AT



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Binh chanh. HCM city

## SKILLS SUMMARY

- Test plan, test case
- Test web, app
- Documentation: BRD, SRS
- Data analysis with SQL, Excel, Power BI
- SDLC
- Project management: Jira, trello
- Microsoft Office, google suits
- UAT

## CERTIFICATES

- ▀ TOEIC 680
- ▀ Microsoft Office Specialist 2013
- ▀ Coursera: SQL for Data Science
- ▀ Foundations of User Experience (UX) Design

## ACTIVITIES

- Leadership conference 2021.
- Green Summer Volunteer Federation 2021.
- Human rights organization 2021.
- TOEIC Trial Test 2022.
- Data Analytics Competition 2022.
- English Club - STEP 2019-2020