



Minh Tran

070 785 2265 | E: minhtran.11.11.91@gmail.com

Phu Dinh St., Ward 16, District 8, Ho Chi Minh

PROFESSIONAL SUMMARY

With more than 4 years in project management in the Software Development industry, I can offers an in-depth understanding of project lifecycles and project development methodologies.

I'm passionate about learning new technologies to build mobile and web applications to solve daily issues.

SKILLS

- Project planning and development
- Project management
- Release planning
- Process improvement
- Analytical (Google Analytics, Google Tag Manager, Firebase)
- Issue resolution
- Agile methodology
- Project documentation
- Written and oral communication
- Quality assurance
- Multi-tasking

WORK HISTORY

PROJECT MANAGER/BUSINESS ANALYST

04/2017 to CURRENT

Wumbo Technologies | Ho Chi Minh City

Responsibilities:

- Create a communication/business process for the AU team and VN team to increase the level of requirement details from the AU team (PO, Customer Service, Designer); reduce the ammount of communication and confirmation on requirements and design; take responsibility and make the final feature requirement for the team to develop.
- Receive requirements from the Product Owners in AU, review and confirm the requirement details.
- Work with Scrum Master and the AU team to refine the requirements.
- Create workflows and wireframes based on the final description of AU team.
- Analyze the requirements and split into user stories for developers.
- Review the wireframes/UX/UI design done by the AU designer or the design team in Vietnam.
- Update detailed acceptance criteria for stories; document project's features on Confluence.
- Research and give recommendations on scalability of a new app or feature.
- General communications between Melbourne team and Vietnam team.

Projects:

1. WE App - Building Management (web & mobile)

- Key project
- We have built a system to help reducing the amount of paperwork as well

as traditional communication between Building Managers and Residents inside a building.

- WE also changes the way Building Managers operate and maintenance their buildings; and create a social community for the Residents.

2. WE Advertise - Ads Management for WE platform

- Ideas and concepts phase

3. WE Services - Service Providers on WE platform

- Ideas and concepts phase

4. WE Room Services - Local Room Services and Food Ordering on WE platform

- Ideas and concepts phase

5. EF App - Architecture Project Management (web & mobile)

- Maintenance and support

Team size: 22-30 staffs

- Web devs: Frontend & Backend
- Mobile devs: iOS & Android
- Designers
- QA/QC
- DevOps

PROJECT MANAGER

11/2014 to 10/2015

Global Outsource Solutions | Ho Chi Minh City

Responsibilities:

- Being the communication bridge between the Melbourne team and the Vietnam team
- Receive and analyze requirements from the Melbourne team or directly from the clients
- Estimate with the Vietnam team and request the Melbourne team or the client to update requirements (if needed)
- Work with the Melbourne team to define Google Analytics metrics
- Implement Google Analytics metrics using Google Tag Manager
- Create and execute automation test using Selenium (Java)
- Record/Create and execute performance testing using Jmeter
- Setup and customize simple e-commerce sites using Magento
- Setup and customize landing pages using Wordpress
- General management (self-organize team building, trips on holidays, ...)

Key projects:

1. Me Here Where You - Mobile App

- Internal app, built for location sharing activities.
- The app offers multiple groups realtime location sharing, include the ability to send messages as well as files to the group members.

2. Aesop - eCommerce using Magento

- We took over the development work for the website and optimized the server performance and caching to serve thousands of international

visitors everyday.

- We successfully delivered a customized/seasonal campaign (Christmas and New Year).
- Side Projects: SC Training - an internal training website using Wordpress as a Learning Management System; Nordstrom;...

3. G-Force - Web and Android app

- A task management app for G Force to create and manage their representatives' tasks and work schedules.
- The web app acted as the backend to generate and push tasks to individual representative accounts on their android phones.

4. Shoebox Timeline - Web app

- An internal app which took the "timeline" idea of facebook then combined with the shoebox (carton box where you kept your photos).

5. Colab The App - Mobile app

- This is a Tinder-like app to connect Photographers and Models in Australia.
- The second phase of the product was to introduce Project Management for Photographers or Organizers to invite or open for public application for Models.

Others: The Good Guys, Chomp, eShop, ...

Team size: 4-12 staffs (4 main Developers, the rest were on-site outsource Developers and QCs)

JUNIOR AUTOMATION TESTING ENGINEER

07/2013 to 10/2014

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Responsibilities:

Extend SenJa framework capabilities to run regression tests of company's projects:

- Document and write (program) automation test cases
- Customized the report template
- Execute test scripts and review/report test results to QA Lead

Record and execute performance test using Jmeter.

Support other team members (manual testing).

Side work:

Prototyped the UI of an internal app, Me Here Where You, based on the initial design of an offshore designer.

Created the requirements and designs from a single connection to concurrent connections.

Prototype tool: <https://proto.io>

INTERN TESTING ENGINEER

05/2013 to 06/2013

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Research and customize automation testing framework.

Framework name: SenJa (Selenium + Java)

Programming Language: Java

Key Libraries:

- Selenium Webdriver/Grid
- JavaFX
- TestNG
- Sikuli

EDUCATION



High School Diploma

2009

Luong Van Chanh High School For The Gifted, Phu Yen

REFERENCE



Greg Armstrong – General Director of Global Outsource Solutions

greg@gregarmstrong.com.au